



## EUPATI CH – Research Fund Governance Document

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*This governance document (version v1.0., English, dated 14. December 2023) provides information on the EUPATI CH Research Fund as established 01 January 2024 (e.g. aim, governance, financing and use of funds). The current version of this document becomes valid with an approval by the Executive Board. The members of EUPATI CH are informed about the implementation of the EUPATI CH Research Fund and about any new and/or revised version of this document at the regular annual General Assembly meeting (or by other informational means).*

### 1. Aim of the EUPATI CH Research Fund

The objective of the EUPATI CH Research Fund is to support scientific research activities which are in the scope of EUPATI CH purpose as described in the current statutes. Specifically, the following are considered as beneficiaries:

- Not for profit organisations performing research in the field of patient and persons concerned engagement (i.e. “Patientinvolvement”)
- Public educational institutions
- For profit organisations may be considered if a fair agreement about participation in any profit on the research outcome (direct or indirect) is part of the supporting agreement
- Individuals may be considered if the individual can proof that he/she has the operational means and the qualification to perform the research proposed
- EUPATI Foundation
- EUPATI national platforms
- EUPATI CH (e.g. to onboard a research idea proposed)

### 2. Governance

The financial management and controlling are performed according to the current statutes of EUPATI CH.

The decision on incoming supporting requests is made by single majority of the EUPATI CH Advisory Board. Decisions can also be taken through ballot votes to avoid delays. Decisions on any incoming supporting request should be made within a maximum of 60 working days after the request was received at EUPATI CH (clock stops when request for clarification is sent out by EUPATI CH). The decision criteria are defined in point 4 of this description. These decision criteria serve as a guidance and are not concluding.

Special attention is given to potential conflict of interest by any of the Advisory Board members. Members with conflict of interest must declare such and abstain from voting.

A grant agreement will be issued to be signed by both parties (EUPATI CH and the receiving party). Should EUPATI CH onboard a research idea and perform the research in the name of EUPATI CH, a scientific agreement will be signed by both parties (EUPATI CH and the provider of the research idea).

### 3. Financing

The financial sourcing will be detailed in the business rules of EUPATI CH and based on the decision taken at the EUPATI CH board meeting 14 December 2023.

#### 4. Use of funds, application for grant

The available funds are used to support applicants to cover fully or pro-rata the following:

- Scientific research projects performed in the field of patient and concerned persons engagement e.g.
  - Methodological research
  - Development of relevant measures (e.g. patient reported outcomes, etc)
  - Socio-economic and/or scientific impact of involvement of patients and concerned persons in the research and development process of health care solutions
  - Other relevant research and surveys as deemed relevant and in scope with the EUPATI purpose

To request support, an application form is made available by EUPATI CH. The following information (but not exclusively) should be provided by the requesting person or organisation:

- Detailed information about the submitting party
- Detailed information about the research project proposed
- Information about the total cost of the proposed research project and the percentage asked for support by EUPATI CH
- Declaration if other organisations are supporting the proposed project as well (and/or if it is planned to approach other organisations for support as well)

#### 5. Other considerations

None.

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As reviewed and approved by the EUPATI CH Executive Board on 14. December 2024



Ivo Schauwecker

President, EUPATI CH



Christiana Sessa

Vice-President, EUPATI CH

#### Related documents

- EUPATI Switzerland Business Rules
- Grant application form
- Grant agreement









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Final Audit Report

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